

Volunteers for Outdoor Arizona

Service Gear Inventory (As of 2011.08.08)

Event: _____

Date(s): _____

Check here ___ if damage reported on reverse. **MUST BE RETURNED CLEAN!!!**

General items in bold needed for most events

Item (& owner if not VOAZ)	Location	Inventory	Need	Out By	Store place, on-site placement, etc.	In By
BackOffice						
Registration case	workroom	1	1		northwest bookcase -top shelf	
Backcountry First Aid Kit	workroom	1	1		northwest bookcase	
Digital camera/batteries	workroom	1	1		northwest bookcase	
Sun screen bin (blue top)	workroom	1	1		northwest bookcase - toss after 1 year	
Walkie-talkies/baterries (blue top)	workroom	6			northwest bookcase -rechargables under white board	
"Joy for Sale" free trail work guides	workroom	1			northwest bookcase	
Appreciations items	workroom				Grey Cab & open shelves - admin selects	
Drawing prizes	workroom				Grey Cab - admin selects	
yVOAz T-shirts for youth particioants	workroom				Open shelves	
Merchandise	workroom				Open shelves - encouraged!	
Hot Beverage Service Box	workroom	1			Top of pantry cabinet (back-up bin also)	
Condiment Box	workroom	1			Top of pantry cabinet	
Napkins/Plates/Bowls/Cups, Utensils, Disposable	workroom				West bookcase	
Misc Tupperware	workroom				Bottom of northwest bookcase	
A1 - Tables & Signs						
3' River table	A1	2			plywood & pipe laegs	
Directional signs	NW corner	6			Fancy ones vulnerable to theft	
4' Table	A1	7			4 plastic - 3 masonite	
5' river table - counter height	A1	1			located between racks A & B	
6' Table - folds	A1	4				
6' Banquet Table	SW corner	1				
A2						
VOAz Banners - 30" & 60" & yVOAz	B3	1	1		in large black pvc pipe (yVOAz lose) clamps	
A3 - Ground cloth & Tarps						
Drop cloth	A3	2			Good for lunch in the field	
Tarp	A3	2				
Between A & B						
Canopy		2				
B - Consumables/Service Boxes						
Recycle-Plastic trash can	B1	1			w/bags inside	
Charcoal	B1					
Firewood	B1				maybe yes, maybe no	
Recycle stand & bags	B1	1			stand sections stored in one bag	
Collapsible trash can	B1	2			large & small place bags inside	
Food Service Box 1 (Blue Top)	B2	1			utensils - Inventory in box	
Food Service Box 2 (Clear Plastic)	B2	1			foil, wraps, mitts -Inventory in box	
Food Service Box 3	B2	1			disposable food service utensils -Inventory in box	
Cleaning Box (Red Top)	B2	1			Inventory in box	
Paper Towels, commercial rolls	B3				by food svcs bins	
Chaffing Dishes & Fuel	B4	6			Conrad legacy	
Lost & Found Bin	B4					
Between racks B & C - Dry Transport						
Large Action Packer	B	5			Between shelving B & C	
Small Action Packer	B	4			Between shelving B & C - 1 used for merchandise	
Miscellaneous small bins	H				Warehouse west wall	
C1 - Fuel & Sanitary Service						
Hand Wash Stand/2 bucks/soap	C1	2				
Mini Hand Wash	C1	1				
Lge Propane tank P1	C1	4			Test for volume of propane (wt. & date)	
Fire Extinguisher	C1	1			ALL events w' Camping/Cooking	
Privy Tent, toilet seat, bags	C1	1				
Wag Toilet with Kit	C1	1				
Chemical Toilet	C1	1				
Poly TP Bags	B1	many				
C2/3 - Liquid Dispensers/Transport						
10 Gal Drink Cooler - W2	C2	1				
1 Gal dispenser - W6	C2	1			Coleman thermos	
2 Gal dispenser - W1	C2	1				
5 Gal dispenser - W3 & W4	C2	2				
5 1/2 Gal cooler dispenser - Yellow - W5	C2	1				
3 Gal - yellow - W11	C2	1				

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General items in bold needed for most events						
Item (& owner if not VOA2)	Location	Inventory	Need	Out By	Store place, on-site placement, etc.	In By
5 Gal dispenser - W8	C3	1				
5 Gal dispenser - W9	C3	1				
3 Gal - blue - W5	C3	1				
6 Gal green jug - W7	C3	1			Decommissioned 2011.0801	
6 Gal blue jug - W10	C3	1				
5 Gal H2O Cubes	C3	9			in blue bin	
D1/2/3/4 - Cooking & Service						
Coleman griddle	D1	1				
Propane canister	D1	4				
Propane stove griddle - Camp Chef	D1	2			one in canvas case	
Veggie grill	D1	2			vertical rack	
Plastic cutting board	D1	3				
Sheet pans	D1	2				
X-lrg sheet pan	D1	3			beat up one is for Dutch oven cooking	
Propane stove-2 burner - Camp Chef	D1	1				
Propane stove-2 burner in black case - Camp Chef	D1	1				
Fire Pan	D1	1				
36 c boiler (biggest coffee pot)	D2	1				
20 c coffee pot	D2	2				
small coffee pot	D2	3				
5 gal drink server (brown)	D2	1				
Coleman Lanterns	D2	1			Make sure they are in working order	
Intermediate Thermos (stainless)	D2	1				
very small thermos- copper	D2	1				
Dishwashing Galvanized Bucket	D2	1			heat water in this and use for for soapy wash (step 1)	
Busing trays, black for dishwashing	D2	3				
Dishwashing Basin (white)	D2	3			galv bucket and two black trays best dish wash station	
Scrap Bucket w/ Lid	D2	1				
Blaster Burner	D2	1			in post office mail bag	
Propane stove 1 burner	D2	1				
Charcoal Chimney	D2	1				
Pasta strainer	D3	2			hanging	
Small Strainer	D3	2			hanging	
6 Quart Food Storage Containers Square	D3	2				
7.5 Quart Food Storage Containers Square	D3	2				
8 Quart Food Storage Containers Round	D3	1				
Pasta pot kit (4 pcs) / Steamer Pot	D3	1				
Colander	D3	1				
Large colander	D3	1				
Metal bowl set	D3	1			in Post Office mail 2 xlg, 2 lg, 4 med, 4 sm	
2 qt pitcher	D3	1				
32" Grabbing tool	D3	1				
36" Stirring Paddle	D3	1				
Teflon skillets	D3	3				
Stainless Skillet	D3	1				
cast iron skillet	D3	2				
Dutch Oven 12 Quart	D3	1			do not wash with soap!!	
Large Salad Bowl	D3	2				
Sauce Pans (misc.)	D3	4				
Plastic Bowls (misc.)	D3	2				
Heavy stock pot & lid Large	D4	2				
Stock pot Large	D4	1				
Double Boiler Large	D4	1			In box	
Sauce Pots- 2 Quart, 3 Quart	D4	1			Warehouse Food Svs Rack 4th shelf	
D5 - Cold Transport						
48 Qt Cooler Red C1	D5	1				
70 Qt Super Cooler Gray C2	D5	1				
50 Qt Cooler Blue C3	D5	1				
50 Qt Cooler Blue C4	D5	1				
100 Qt Cooler Blue C5	D5	1			Bad drain plug	
70 Qt Super Cooler Silver C6	D5	1				
H2 - Camping Gear for Loan						
Tents	H2	3			Verify tent packet when barrower returns	
Sleeping bag, liners, sheath	H2	2			Barrower or EM must wash liner after each use	
Old military down bag & sheath	H2	1				
Sleeping Pads, sheath	H2	2				
Cot	H2	1				